

Study Program: Informatics						
Type and level of studies: Bachelor studies						
Course name: Professional Practice						
ECTS:6						
Attendance Prerequisites:						
<p>Aims of Professional Practice: Introducing students to the conditions and manner of work in business organizations, educational institutions and institutions in which jobs in the field of computer science and information technology appear. The students should grasp: the global organization and the way of functioning of educational or business organizations, the role of computer centers within these, the tasks and solutions of the tasks which may appear. They should take part in the realization of potential educational and economic ventures.</p>						
<p>Expected outcomes: The students are qualified for an effective and successful entry into the field of work of those organisations in which they attended their professional practice. They can further improve their level of knowledge, communication and practical skills, as well as their ability to deal with changes in work conditions. Within 45 working hours the student is familiarized with:</p> <ul style="list-style-type: none"> - the organisation, tasks and functioning of different organisations - the process of organising and performing classes in elementary schools and highschoools - the organisation and work of computer centres - the hardware and software platforms in use <p>The student is given specific assignments which he is to complete independently. He/she keeps a work journal of all the work activities he encounters during professional practice.</p>						
<p>Methods: The internship is done through independent work within the domain of economy or in scientific and educational institutions. Each student is assigned one mentor from the employees of the organization in the organization where the internship is conducted. He/she gains insight into the processes and activities of the institution through looking into the documentation and through practical work related to specific jobs. At the end of the internship, the mentor gives an assessment of the student's performance during the internship, which is one of the elements in evaluating the success of the internship. Upon the completion of the internship, the student submits a report on his/her work and activities in the form of a seminar paper, and then presents it.</p> <p style="text-align: center;">Assessment (maximum 100 points)</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Mentor assessment</td> <td>maximum points</td> <td>40</td> </tr> <tr> <td>University mentor assessment</td> <td>maximum points</td> <td>60</td> </tr> </table>	Mentor assessment	maximum points	40	University mentor assessment	maximum points	60
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